



# Box Parish Council

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18<sup>th</sup> November 2025

## **MINUTES OF A MEETING OF HIGHWAYS COMMITTEE AT 7PM ON 17<sup>th</sup> NOVEMBER 2025, AT BOX PARISH OFFICE**

1. **Councillors Present:**

Cllr R Davies (Chair)  
Cllr N Ingledew (VC)  
Cllr R Duncan  
Cllr R Haslett  
Cllr H Parker  
Cllr R Leach  
Cllr T Walton

Clerk – S Vickery

2. **Apologies:** The Committee was quorate.

3. **Absence:** Nil.

4. **Public Question Time:** There no members of the public present.

5. **Declarations of Interest:** There was one new declarations for this meeting. The announcement from Cllr Ingledew that he intended to stand down as Vice Chair. The Chair will cover this matter later in the agenda (Item 17).

6. **Previous Minutes:** The minutes of the previous Highways Committee held on **8<sup>th</sup> September 2025** were taken as read and signed as a true record.

7. **Metro Counts.** The Committee noted that various metro counts across the Parish have been booked; this will help to justify the re-erection of SIDs, although further guidance on SIDs has now been received, as listed in Item 8. The additional metro count at Chapel Plaister was also noted (booked previously):

- a. Wadswick. This is confirmation of traffic speeds after new signage.
- b. A4. Bassets and Budgens garage.
- c. Leafy Lane (near the Dandelion café).
- d. Bradford Road (near the school). B3109
- e. A365. Approach to Box from 5-ways junction. .
- f. Chapel Plaister – was added. The Chair re-emphasised the point that SIDs can be re-erected. We can determine where they are sited.

8. **Traffic Regulation Orders (LHFIG September 25).** The Committee reviewed the TROs for the Parish as follow:

- a. The Parish contribution to the design / topo study for a new footway and resurfacing/drainage works at the A4 near the Budgens garage was not approved; this was viewed as Wiltshire Highways and not a Parish issue to fund. It was considered as an ongoing maintenance issue on the A4. The Chair will follow up with the Committee's stance at the next LHFIG in Decemeber 2025.
- b. Double Yellow Lines and Bus bay at Pharmacy, Valens Terrace waiting area and Ashley. The Chair explained the positive meetings on site (14<sup>th</sup> October) with fellow councillors and the Highways Engineer on this TRO. It was agreed to unanimously to accept the contribution of £1,587 (25%) and provide this **recommendation** to the Full Council. The Standard Bus Bay on the A365 has been passed to the newly formed Bus infrastructure team to complete .
- c. Dropped kerb at A4 / Middlehill junction- ongoing. Network Rail had confirmed that they are content with the plans for the improvement to Middlehill / A4 junction. The Chair explained that car parking on the road might become an issue.
- d. Kingsdown Road Horse, Ditteridge and Bradford Deer warning signage. New Horse Warning signs have been agreed at Kingsdown High Street plus upgrading SLOWs painted on the road to be reinforced with Yellow Bar Markings. Two Horse Warning signs to be put at Ditteridge Highways Engineer to determine best location; costs contribution awaited. It was also discussed whether to request further deer warning signs for Leafy Lane and White Ennox. Two Deer warning signs to be placed between White Ennox lane junction and near the Double Mini Roundabout as a number of animals have been killed at this location.

#### 9. **SIDs.**

- a. The Committee noted that the cost of a bespoke pole and slot system is £550 (£400 for the slot). There is now an agreement that SIDs can be re-erected at previous sites, as per the 2023 Practice Note, possibly using lighting columns if the SID is powered by batteries and not the solar panel. The intention remains to re-erect the two Parish-owned SIDs at the earliest possible time. There is the option to purchase SID poles or request – with a delay – via the LHFIG route. Councillors were attracted to both options. The Chair would persue this course of action at the next LHFIG.
- b. There was a discussion on sufficient space to place a pole – it was agreed that a SID could be mounted on the opposite side (off side) of the road.
- c. The asset numbers of lighting columns used previously by SIDs was requested.

**Action: Clerk and OSM to ontain asset information.**

#### 10. **Road Safety.**

- a. The Committee noted the submission of an 'urgent' issues request to enhance road safety at the Old Jockey road junction. The Chair explained the danger and anticpated that a plan would be produced soon. There is also an ongoing speed issue for the whole of the Kingsdown Road.

- b. The Committee noted the submission of an issues sheet for the potentially high risk junction of White Ennox Lane and the B3109 and would consider funding a sign if permissible.
- c. Speed reduction requests.
  - i. The previous Parish attempts to introduce 20 mph zones in residential areas had dissipated. It was agreed to submit an issues sheet for a 20 mph at the Rudlow estate (safety of children and the shop area) and to **recommend** to the full Council that a Parish Policy of 20 mph zones in residential areas (such as Bargates and the Brunel Home) become a Highways principle. The Upper Common is also an area that has also been the subject of a 20mph request. Cllr Wragg would be asked to assist.
  - ii. A SLOW sign on the A365 approaching the minor junction Lower Wadswick Lane has been agreed.

**Action: Clerk to submit a 20mph request for the Rudloe estate.**

#### 11. Car Parks.

- a. Market Place. Upkeep of the car park was a necessary step to retaining the asset, so a reserve fund would need to be built up. The quote to repair the side wall, a 50/50 split with Wiltshire Council was **recommended** for approval (unanimously) at a cost of £3,350.
  - b. Disabled Spaces and Potholes. The materials have now been received and will be completed in November / December (includes Valens Terrace), particularly the passing bay. This includes the switch of disabled bay at the Market Place as agreed with Wiltshire Council.
  - c. Unauthorised cars. Although reported, no action has yet been taken to remove the two cars from the Selwyn Hall car park. The Chair confirmed that reporting My Wilts should result in the cars being removed.
- Action: Chair will raise a My Wilts report.**
- d. EV charging. Cllr Ingledew confirmed that work is ongoing to host an EV point in the Parish.

#### 12. Signage. The Committee noted the requirement to replace the sign at:

- a. Top of Valens Terrace. It was agreed to pause the purchase of a new sign at the top of the Terrace until Highways have completed their DYL scheme.
- b. The new road signs for Market Place and The Parade were noted.

#### 13. Correspondence. To receive any urgent correspondence:

- a. The 'volume and size' traffic counter at Hazelebury Hill during the consultation process was noted.
- b. The removal of a metal barrier, as highlighted by Cllr Johnston, would need to be submitted as a LHFIG improvement request.

**Action: Clerk to submit as an Issue.**

- c. Parking Strategy sessions. The Clerk was asked to seek the outcomes from the Car Park sessions as no one was able to attend.

14. **Rights of Way.** No items.

15. **Items for Parish Steward.** Nil.

16. **Forward Plan.** To note that work remains ongoing.

17. **Vice Chair.** The Chair asked for candidates to replace the excellent contribution from Cllr Ingledew as Vice Chair. Cllr Leach offered to stand and this was endorsed unanimously by the Committee.

18. **Future Agenda and Items to report.** Items of report and future Agenda items.

- a. B3109 used by heavy HGVs. Bradford Road.
- b. Highways Working Group. The Chair responded that the Ctte is very receptive to having a HWG.

19. **Date of next meeting** – 7pm on Monday 16<sup>th</sup> February 2026.

***The meeting closed at 8.45pm***

***Chair.....***