



Box Parish Council

2nd February 2026

Minutes of the Box Parish Full Council meeting held at 7.30pm on Thursday 29th January 2026 at The Pavilion, Box, SN13 8NT

1. **Present:**

Cllr T Walton (Chair)	Cllr R Leach
Cllr R Haslett	Cllr S Roche
Cllr N Ingledeew	Cllr B Walton
Cllr H Parker	
	Cllr P Chamberlain (Wiltshire Councillor)
Clerk – S Vickery	

2. **Apologies.** Apologies (and acceptance) for absence were received from Cllrs I Johnston, Cllr R Davies, Cllr R Duncan and Cllr M Tye (accepted). Cllr P Wragg also sent apologies. The Council was Quorate.
3. **Public Question Time.** There were 6 members of the Public present:
- a. One member wished to brief on a double timber garage (30 sqm) at Amberwell, Box Hill. She displayed a short slide show to brief the Council on a forthcoming planning application (yet to be received).
 - b. One member wished to address the Council on behalf of the Mill Lane residents. The Council was thanked for processing the EIR. Residents feel very united with 8 submitting objections to the recent tree planting. Concerns remain over sight lines, a lack of consultation and the use of the Recreation Ground. The residents proposed a joint council and Mill Lane meeting to explore further options and alternative approaches. The residents wished to be constructive and collaborative by working with the Council.
4. **Declarations** of interest relating to items on the Agenda. There were no declarations of interest.
5. **Chair's Announcements.** The Chair had no specific announcements.
6. **Previous Minutes.** The Minutes of the Council Meeting held on 18th December 2025 were submitted and agreed.
7. **Co-Option.** The Council considered and voted on an application from Mr Paul Sutchley to join as a co-opted member. This was approved unanimously.
8. **Committee minutes** and reports from chairs:
- a. **Buildings Management.** The Minutes of the Meeting held on 5th January 2026 were submitted and agreed:

- i. **Resolved.** A grant of £4,500 +VAT towards a new boiler and heating system at the Jubilee Centre was approved.
 - ii. **Resolved.** The sum of £1,445+VAT to create a dry storage area (canopy) at the Tractor Shed was approved.
 - iii. **Resolved.** The latest amendments to the proposed Pavilion extension were accepted.
 - iv. **Resolved.** The Jan 26 Fire Safety Policy was endorsed.
- b. **Open Spaces Management Committee.** The Minutes of the Meeting held on 12th January 2026 were submitted and agreed:
 - i. **Resolved.** The quote to repair the pendulum swing at £1,800+VAT, within budget from Bigwood was accepted.
 - ii. **Resolved.** The CPRE 50% shared cost for a new wooden bridge at the Lovar, cost £930+VAT (within budget) was accepted.
- c. **Planning Committee.** The Minutes of the Meetings on 18th December 2025 and 12th January 2026 were submitted and agreed.

9. Finance Accounts.

- a. The latest statement of balances was noted and are attached at Annex A. It was agreed to project the final 2 months of expenditure when the next statement is produced in February.
Action: Clerk to project expected expenditure to 31st March.
- b. The January accounts for payment were approved and are attached at Annex A. There was a question on the quantity of cleaning materials; the Clerk replied that the Pavilion is being used more frequently which has driven up the consumption of cleaning products.

10. Items of Discussion:

- a. Box Revels. It was agreed that the the Council's stand would be a gazebo at the far side of the Pavilion. Subject to a quote, the Council would invest in a new branded gazebo. There would be a Treasure Hunt; Cllr Parker has started work on the quiz for the hunt.
Action: Clerk to cost a branded gazebo.
- b. CPRE. Best Kept Village. For 2026, the Council contact point for the CPRE Award would be Cllrs Roche, B Walton and the Clerk.

11. Items of Correspondence:

- a. The NP Action Group has written to the Council with a series of questions following the recent Engagement Evening. The Chair of Planning and Chair outlined the timeframe for the response to the Action Group.
- b. Box School Campfest. The Council approved the School Campfest on 10th July and the Fun Run on 18th October, noting that football pitch hire should continue unimpeded. The Clerk was requested to inform the Gardening Club about Campfest.

- c. Mill Lane residents. The Open Spaces Cttee is responding to the Environmental Information Request. It will be delivered no later than Tuesday 3rd February. Cllr B Walton's proposed response received unanimous approval by the Full Council
- d. Railway station initiative in Glos. The Chair commented about further work to promote Melksham and Devizes stations. There still remains an aspiration for a Corsham station; anything at Box would be welcome but anticipated as very long term.

12. Representative Reports. Chair's Diary, Representatives' reports (Area Board and LHFIG) and report from County Councillors.

- a. WALC Exec with new Chair. The Chair reported that there was a strong feeling to renew WALC; a good example is the renewed Environmental engagement group.
- b. WWF Planning meeting from Cllr Parker. The painting of the Bus Shelters at Box were described as the favourite item from WWF 2025. The opening of the proposed Centenary bridge could be an item for WWF 2026. The Friends of the By Brooke might propose to use the Pavilion for their event - dates would be June.
- c. MOD Corsham Liaison Panel. Cllr Ingledew reported on the recent Panel:
 - i. There were concerns about recent flooding on Westwells Road.
 - ii. There was little awareness of the Rudloe No2. Site planning permission and consequent infrastructure strains.
 - iii. The fire station and various mines would be refurbished.
 - iv. There might be increased security checks at the main gate.
 - v. The campaign to reduce speeds in the Parish was supported.
- d. County Councillor issues. Cllr Chamberlain reported:
 - i. The Cabinet is very budget focused at County Hall and aiming to set a balanced budget.
 - ii. Highways issues remain a concern; the A4 resurfacing, the Box Causeway, the cliff-edge exposed wall at Love Lane and and pot holes at Bargates and other areas.
 - iii. The proposed Toad crossings at Middlehill (community activity) would be supported.
 - iv. Dialogue has begun with the Mill Lane residents over tree planting.
 - v. The Green Room Youth Club would be supported for a grant request.
 - vi. Parking charges (and the increase) was discussed.
 - vii. The TRO for DYL at Hazlebury Hill is in consultation. It was noted that Box PC has objected.

13. Future Agenda Items and General Reports. Items of report and future Agenda items:

- a. The Clerk would send out the draft of the Jubilee Centre Lease.
- b. Dates for working parties for the Spring and Summer would be time-tabled.
- c. The felling of trees at Queens Square by Green Square Accord would be resisted.
- d. A thank you to the team for the application to GWR for the playground grant.

14. Dates of forthcoming meetings:

Planning & Highways	16 th February
---------------------	---------------------------

Planning & Full Council	26 th February
Personnel	2 nd March
Planning	16 th March
Planning & Full Council	26 th March

15. **Date of next meeting** – as above, 7.30pm on Thursday 26th February 2026.

Signed and dated.....Chair

Annex A – Statement of finance accounts for payment:

Income and Expenditure Summary for Jan 2026

Fin & Gov		Cemetery		Monthly Summary of Expenditure - Jan 26		Fin & Gov	
Row Labels	Sum of F&G	Row Labels	Sum of Cemetery			Row Labels	Sum of F&G
Amazon Prime fee	£8.99	Amazon 0 Cemetery boards	£47.93	Finance & Governance	£1,268	Bank interest (fixed term)	£331.25
bOnline internet	£44.80	J H Jones Cemetery Contract - Jan	£739.44	Playing Fields	£12,970	Grand Total	£331.25
Clarity - Printer service	£80.00	Octopus Energy - Chapel	£13.18	Pavilion & Buildings	£429		
Hawkins - Asbestos check Offic	£660.00	Grand Total	£800.55	Cemetery	£801		
Lloyds Charges	£5.57			Planning & Conservation	£0	Playing Fields	
M Tye - Community Pay Back dri	£31.45	Pers		Boxhill & Rudloe Open Spaces	£0		
Octopus Energy - Office electric	£39.45	Row Labels	Sum of Pers	Personnel	£9,680	Row Labels	Sum of Pl Fields
Octopus Energy - Tractor shed	£86.83	Giff Gaff	£8.33	Highways	£0	Allotment Rent	£192.50
Office Gas	£39.44	HMRC Payments	£2,385.81	Total	£25,148	Football Income - pitch	£35.00
Parish online - mapping	£180.00	John Miller	£62.77			Tennis - netball posts	£185.39
Wilts Council NDR car park	£91.00	NEST	£445.20	Monthly Summary of Income		Grand Total	£412.89
Grand Total	£1,267.53	Novuna (Mower)	£330.00	Finance & Governance	£331		
		Off Road Electric - spare key and brake	£45.10	Playing Fields	£413	Pavilion	
Playing Fields		Salaries	£5,745.32	Pavilion & Buildings	£1,073	Row Labels	Sum of Pavilion
Row Labels	Sum of Pl Fields	Strauss - winter clothing Grounds	£657.90	Cemetery	£1,254	Pavilion hire	£593.33
Bigwood - u7s play area	£12,400.00	Grand Total	£9,680.43	Planning & Conservation	£0	Yoga	£480.00
Bowcom - Line Paint	£191.41			Boxhill & Rudloe Open Spaces	£0	Grand Total	£1,073.33
Hills Waste	£207.03			Personnel	£0		
Water2Business	£32.00			Highways	£0	Cemetery	
Wilts Council NDR Pav & Rec	£140.00			VAT rebate	£10,996		
Grand Total	£12,970.44			Total	£14,067	Row Labels	Sum of Cemetery
						Book of Remembrance	£20.00
Pavilion						HF Lettings - Lodge	£790.50
Row Labels	Sum of Pavilion					Horse Field rental	£33.00
Amazon - stationery/ cleaning	£59.43					Interments	£410.00
bOnline internet	£36.08					Grand Total	£1,253.50
Feminen Hygiene Initial	£36.70						
Nisbets - cleaning stocks	£158.05						
Water2Business	£31.36						
Wilts Council NDR Pav & Rec	£107.00						
Grand Total	£428.62						

Accounts for Payment – January 2026

Details	Totals
Salaries	£5,745.32
HMRC Payments	£2,361.44
J H Jones Cemetery Contract - Jan	£887.33
John Miller	£51.32
Water2Business	£63.36
NEST	£445.20
Feminen Hygiene Initial	£40.03
Octopus Energy - Tractor shed	£90.70
Octopus Energy - Chapel	£13.84
Octopus Energy - Office electric	£41.42
Office Gas	£41.41
Octopus Energy - Pavilion electric	£0.00
Pavilion Gas	£0.00
bOnline internet	£97.06
Novuna (Mower)	£396.00
Wilts Council NDR car park	£91.00
Wilts Council NDR Pav & Rec	£247.00
Hills Waste	£248.44
Lloyds Charges	£5.57
Amazon Prime fee	£8.99
Bowcom - Line Paint	£229.68
Strauss - winter clothing Grounds	£789.48
Off Road Electric - spare key and brake	£54.12
Parish online - mapping	£216.00
Bigwood - u7s play area	£14,880.00
M Tye - Community Pay Back drinks	£31.45
Clarity - Printer service	£96.00
Amazon - stationery / cleaning	£71.58
Amazon 0 Cemetery boards	£56.71
Nisbets - cleaning stocks	£189.65
Hawkins - Asbestos check Office	£792.00
Giff Gaff	£10.00
	£28,292.10