



# Box Parish Council

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2<sup>nd</sup> March 2026

## Minutes of the Box Parish Full Council meeting held at 7.30pm on Thursday 26<sup>th</sup> February 2026 at The Pavilion, Box, SN13 8NT

1. **Present:**

Cllr T Walton (Chair)	Cllr R Leach
Cllr R Haslett	Cllr S Roche
Cllr N Ingledew	Cllr B Walton
Cllr H Parker	Cllr P Suchley
Cllr R Davies	Cllr M Tye
Cllr I Johnston	
	Cllr P Chamberlain (Wiltshire Councillor)
Clerk – S Vickery	Cllr P Wragg ((Wiltshire Councillor)

2. **Apologies.** Apologies (and acceptance) for absence were received from Cllr R Duncan (accepted). The Council was Quorate.
3. **Public Question Time.** There were 6 members of public present.
- One member wished to address the planting of trees at the Recreation Ground. It was stated that daylight is actually a 'right' if enjoyed for 20 years. The nearest tree to Mill Lane is not 41m, it is 31.9m. Residents were determined to not give up their objection. As there is a dispute, the trees should be planted in containers. The concept of planting is supported, however meaningful consultation is expected. There are potential insurance issues with subsidence and solar panel light disruption. One option suggested was to plant trees in pots by the end of March.
  - A second member wished to comment on the Council's Climate policy. The Climate Change action policy was deemed as the flagship policy. He felt that all councillors have a role to play in offering vision and sustainability. He wished to highlight bullet point 3, active engagement with stakeholders (residents, businesses and other stakeholders). He was also in discussion with the GWCF.
4. **Declarations** of interest relating to items on the Agenda. There were no new declarations.
5. **Chair's Announcements.** The Chair welcomed Cllr Paul Suchley to his first Full Council.
6. **Previous Minutes.** The Minutes of the Council Meeting held on 29<sup>th</sup> January 2026 were taken as read and signed as a true record.
7. **Committee minutes** and reports from chairs:

- a. **Finance and Governance Committee.** The Minutes of the Meeting held on 2<sup>nd</sup> February 2026 were submitted and agreed:
- i. **Resolved.** Approved a grant award of £5,000 to AFC Corsham for their Leafy Lane project, using the Fund for Rudloe. There was one abstention.
  - ii. **Resolved.** Approved a grant of £250 to the Green Room Youth Club – the final grant funding for this financial year. This was unanimous.
  - iii. **Resolved.** Approved the new Investment Policy, noting the position on Reserves. This was unanimous.
  - iv. **Resolved.** Approved the Emergency and Resilience Plan in principle, noting that the contact lists remain a work in progress. The F&G councillors would be asked to divide the list and to establish contacts. It was suggested that lessons could be learned by contacting Colerne Parish Council. This was unanimous.
  - v. **Resolved.** Accepted the quote of £800 to refurbish the Cemetery outside loo (within Lodge maintenance budget). This was unanimous.
- b. **Highways Committee.** The Minutes of the Meeting held on 16<sup>th</sup> February 2026 were submitted and agreed:
- i. **Resolved.** To submit Highways Issue sheets for speed reduction and double white solid lines on the A4 (Box Hill motors to village) and for Middlehill (A4 to hamlet). There was a comment that the double white lines should extend up to Leafy Lane, but this was paused for the HWG.
  - ii. **Resolved.** Endorsed the proposed new Highways Working Group (HWG), focused on the campaign for speed reduction, road safety and car parking matters. The new HWG will tackle these challenging issues in April, write new TORs and invite members of the public to participate.
- c. **Planning Committee.** The Minutes of the Meetings on 29<sup>th</sup> January and 16<sup>th</sup> February 2025 were submitted and agreed:
- i. **Resolved.** Noted the matters addressed in the report to the Planning Committee at its meeting on 16<sup>th</sup> February 2026.
  - ii. **Resolved.** Approved the recommended response(s) to the Box Parish Neighbourhood Development Plan Action Group as recommended by the Planning Committee; and
  - iii. **Resolved.** Re-affirmed that it remains the intention of the Parish Council to maintain progress towards formal consultation under Regulation 14 as soon as is reasonably practicable

- iv. The above resolutions were passed with one abstention. One councillor wished to join the BPNP Steering Group and asked a question on the circulation of recent correspondence. Another councillor wished to thank the Steering Group for their comprehensive response and hard work.

## 8. Finance Accounts.

- a. The latest Feb 26 accounts for payment were approved and the breakdown of February income and expenditure (attached as an Annex) was noted.
- b. The latest statement of balances were agreed (attached as an Annex).
- c. The appointment of Kevin Rose as the Internal Auditor for May 2026 was approved and the End of Year close down on 5<sup>th</sup> and 6<sup>th</sup> May 2026 with Rialtas was noted.

## 9. Items of Discussion:

- a. The new Committee Calendar was noted with the Clerk asked to check dates in April. There is a potential CAB clash at end of May.

**Action: Clerk to re-issue calendar.**

- b. Annual Parish meeting. The Chair asked everyone to note that Thursday 14<sup>th</sup> May 2026 would be the Annual Parish meeting at Rudloe CC.

## 10. Items of Correspondence: Urgent correspondence had been received:

- a. Mill Lane residents. The residents have replied to the EIR response. They have also sought advice from the GWCF. The Council responded by acknowledging the various views and was undertaking further advice. Currently, nothing is ruled in or out regarding future action. The Council will aim to reach a resolution by the end of March 2026.
- b. Hazlebury Hill TRO submission. It was confirmed that after correspondence from the Cabinet Member for Highways, a meeting on 4<sup>th</sup> March will be held with the Chair and VC of Parish Highways at Hazelbury Hill.
- c. OSS meeting Chair of Open Spaces Committee. The OSS have suggested a 2-pronged approach to the owner of Middlehill House; offering to pay the public liability insurance or for the Council to offer to rent the parking space for a peppercorn fee. There would also be a proposal to meet. The OSS also advised on how to escalate matters.

**Action: Clerk to draft a letter.**

## 11. Representative Reports. Chair's Diary, Representatives' reports (Area Board and LHFIG) and report from County Councillors.

- a. Chair's diary. The Hazelbury Hill meeting with Cllr Smith on 4<sup>th</sup> March and the CAB on 5<sup>th</sup> March (meet with Police rep) was noted.
- b. Cllr Chamberlain (Wiltshire Council points) wished to report:

- i. Passing the annual Council budget has been a focus. Community Transport remains intact, PEAS has been reinstated and there is extra funding for Highways repairs.
- ii. Parish Stewards will remain.
- iii. 40% of budget is spent on on adult social care.
- iv. Food waste recycling must be implemented; Recycling Centres are protected for 3 years, but there will be a booking system.
- v. Fire Stations – there is a proposal to cut Bradford on Avon’s station. Cllr Chamberlian has expressed a concern. The Chair explained that he was sympathetic but not informed sufficiently to make a comment.
- vi. The WOMAD licence has been granted; Highways will now form a traffic plan.
- vii. Cllrs wished to thank Cllr Chamberlain for arranging pot hole filling at Bargates.

**12. Future Agenda Items and General Reports.** Items of report and future Agenda items.

- a. Cllrs wished to thank the OSW for painting the bus shelters at Leafy Lane.
- b. EV Charging. Cllr Ingeldew briefed on the tender for EV charging points. There will be 2,000 new EV points around Wiltshire. Box village scored highly in terms of priority, but not Rudloe. The 3 car parks; Selwyn, Market Place and Queens Square were potetial sites as were some residential roads in the Parish, using re-purposed lamp posts and bollards. Community discussion will take place in March / April. Roll out is expected in March 2027.
- c. Bus Shelters. The need to identify the shelters with a QR code remains.

**13. Dates of forthcoming meetings:**

Personnel	2 <sup>nd</sup> March
Planning	16 <sup>th</sup> March at 7pm
Planning & Full Council	26 <sup>th</sup> March

**14. Date of next meeting** – as above, 7.30pm on Thursday 26<sup>th</sup> March 2026. The meeting ended at 9.10pm.

Signed and dated .....



## Accounts for Payment and Summary for Feb 26

F&G		Monthly Summary of Expenditure - Feb 26		Playing Fields	
<b>Row Labels</b>	<b>Sum of F&amp;G</b>	Finance & Governance	£5,900	<b>Row Labels</b>	<b>Sum of Pl Fields</b>
AFC Corsham grant	£5,000.00	Playing Fields	£1,265	Allotment Rent	55.5
Amazon - Office supplies	£102.00	Pavilion & Buildings	£555	Bowls Club contract	580.17
Amazon Prime fee	£8.99	Cemetery	£1,748	Bowls Club materials	60
bOnline internet	£44.80	Planning & Conservation	£0	<b>Grand Total</b>	<b>695.67</b>
Green Room, grant	£250.00	Boxhill & Rudloe Open Spaces	£0		
Lloyds Charges	£4.25	Personnel	£9,910	<b>Pavilion</b>	
Octopus Energy - Office electri	£133.90	Highways	£168		
Octopus Energy - Tractor shed	£117.34	<b>Total</b>	<b>£19,545</b>	<b>Row Labels</b>	<b>Sum of Pavilion</b>
Office Gas	£147.50			Pavilion hire	191.67
Wilts Council NDR car park	£91.00	Monthly Summary of Income		Pilates	229.5
<b>Grand Total</b>	<b>£5,899.78</b>			<b>Grand Total</b>	<b>421.17</b>
		Finance & Governance	£0	<b>Cemetery</b>	
<b>Playing Fields</b>		Playing Fields	£696		
		Pavilion & Buildings	£421	<b>Row Labels</b>	<b>Sum of Cemetery</b>
<b>Row Labels</b>	<b>Sum of Pl Fields</b>	Cemetery	£700	HF Lettings - Lodge	667.46
Avon Sports (materails)	£60.00	Planning & Conservation	£0	Horse Field rental	33
Avon Sports Bowls contract	£580.17	Boxhill & Rudloe Open Spaces	£0	<b>Grand Total</b>	<b>700.46</b>
Hills Waste	£207.59	Personnel	£0		
S Newbury - skip Part 3	£250.00	Highways	£0		
Water2Business	£27.22	VAT rebate	£0		
Wilts Council NDR Pav & Rec	£140.00	<b>Total</b>	<b>£1,817</b>		
<b>Grand Total</b>	<b>£1,264.98</b>				
<b>Pavilion</b>					
<b>Row Labels</b>	<b>Sum of Pavilion</b>				
Absolute water - Pavilion Surve	£350.00				
bOnline internet	£36.08				
Feminen Hygiene Initial	£36.70				
Water2Business	£25.00				
Wilts Council NDR Pav & Rec	£107.00				
<b>Grand Total</b>	<b>£554.78</b>				
<b>Cemetery</b>					
<b>Row Labels</b>	<b>Sum of Cemetery</b>				
Amazon - cardboard mulch	£84.96				
Chipping Pavement - deposit	£877.50				
J H Jones Cemetery Contract -	£739.44				
Octopus Energy - Chapel	£12.60				
Tim Slade - Book of Rem	£33.00				
<b>Grand Total</b>	<b>£1,747.50</b>				
<b>Highways</b>					
<b>Row Labels</b>	<b>Sum of Highways</b>				
Wiltshire Council - LHFIG Wad	£168.00				
<b>Grand Total</b>	<b>£168.00</b>				
<b>Personnel</b>					
<b>Row Labels</b>	<b>Sum of Pers</b>				
Corsham Hardware - key cut, l	£16.24				
Giff Gaff	£8.33				
HMRC Payments	£3,211.63				
NEST	£445.20				
Novuna (Mower)	£330.00				
Radmore & Tucker visors	£36.45				
Salaries	£5,745.32				
Strauss - boots	£116.90				
<b>Grand Total</b>	<b>£9,910.07</b>				

## Payments

Details	Method	Code	Totals
Avon Sports Bowls contract	BACS	4620	£696.20
Avon Sports (materails)	BACS	4621	£72.00
Salaries	BACS	4050	£5,745.32
HMRC Payments	BACS	4055	£3,211.63
J H Jones Cemetery Contract - Jan	BACS	4231	£887.33
Chipping Pavement - deposit	BACS	4257	£1,053.00
Water2Business	BACS	4210	£52.22
NEST	DD	4052	£445.20
Feminen Hygiene Initial	DD	4425	£40.03
Octopus Energy - Tractor shed	DD	4661	£90.70
Octopus Energy - Chapel	DD	4220	£13.84
Octopus Energy - Office electric	DD	4220	£135.87
Office Gas	DD	4221	£149.47
Octopus Energy - Pavilion electric	DD	4220	£0.00
Pavilion Gas	DD	4221	£0.00
bOnline internet	DD	4215	£97.06
Novuna (Mower)	DD	4607	£396.00
Wilts Council NDR car park	DD	4200	£91.00
Wilts Council NDR Pav & Rec	DD	4200	£247.00
Hills Waste	DD	4656	£207.59
Lloyds Charges	DD	4201	£4.25
Amazon Prime fee	DD	4730	£8.99
Corsham Hardware - key cut, Mule	Debit	4250	£19.49
Wiltshire Council - LHFIFG Wadswick	BACS	4003	£168.00
Amazon - cardboard mulch	Debit	4265	£102.00
S Newbury - skip Part 3	BACS	4615	£250.00
Absolte Water - Risk Ass	BACS	4410	£420.00
Green Room, grant	BACS	4110	£250.00
CPT refreshments - S Vickery	BACS	4103	£19.66
Tim Slade - Book of Rem	BACS	4235	£33.00
Radmore & Tucker visors	BACS	4056	£43.74
Absolute water - Pavilion Survey	BACS	4410	£420.00
James Long. Cem H*S	BACS	4231	£1,008.00
Hugh Dorrian - Bridge	BACS	4615	£1,860.00
Avon Sports - Feb	BACS	4620	£696.20
Avon Sports materials	BACS	4621	£72.00
Tree Parts - Thoday	BACS	4217	£474.00
Amazon - Office supplies	Debit	4705	£102.00
Strauss - boots	Debit	4056	£140.28
Giff Gaff	SO	4057	£10.00
	Sum		£19,733.07