



Box Parish Council

26th January 2026

Dear Councillor,

FINANCE & GOVERNANCE COMMITTEE – Monday 2nd February 2026

Dear Councillor,

You are summoned to attend a meeting of the **Finance and Governance Committee** to be held at the **Parish Office, Box** on **Monday 2nd February 2026** commencing at **7pm**.

Please give apologies to the Committee Chairman or Clerk prior to the Meeting

Members of the public are welcome to attend the meeting.

Steve Vickery

Steve Vickery, Clerk

AGENDA

2. **Apologies.** To receive any apologies (and acceptance) for absence.
3. **Public Question Time.**
4. **Declarations** of interest relating to items on the Agenda.
5. **Previous Minutes.** To receive the Minutes of the previous **Finance and Governance Committee** held on 3rd November 2025, update on issues and to consider any matters arising from the Minutes.
 - a. **The Emergency / Resilience Plan.** To review the last Parish Resilience Plan, especially the emergency call out list. **See Policy.**
 - b. **Selwyn Hall wall.** To consider the next steps on the Hall wall repair.
6. **Financial Matters.** To consider the Clerk's report:
 - a. Summary of Income and Expenditure.
 - b. Statement of Balances.
 - c. Approval of Expenditure.
 - d. Quarterly Reconciliation – councillor nominee.
 - e. Grant applications to consider. AFC Corsham, £5k request, previously paused.
 - f. Precept recent history. To note how the % demand has changed in the last 5 years.
 - g. Current investment funds. To review the appropriateness of current investments.
 - h. Rialtas Financial software. The need for realignment of budget categories.
7. **Legal Matters.** To consider the draft Lease for the Jubilee Centre.
8. **Security Review.** To review security measures in light of recent thefts and vandalism across the Parish.
9. **Review of Policies**
 - a. Revised Emergency & Resilience Policy.
 - b. Investment Policy (new).
 - c. Risk Register.
10. **Items for Discussion.**

- a. Working Group summary. Meetings this spring:
 - i. Buildings WG on 5th February.
 - ii. Comms WG on 28th January.
 - b. IT Modernisation Group. To note the way forward.
 - c. Calendar for 26/27.
 - d. Identity cards for new councillors.
11. **Correspondence.** To receive any urgent correspondence.
 - a. Box Hill speed reduction – move to Highways.
12. **Forward Plan.** To review and to note the latest Forward Plan.
13. **Future Agenda and General reports.** Items of report and future Agenda item.
14. **Date of next meeting** – as above, 7pm on Monday 18th May 2026.