



Box Parish Council

5th January 2026

Dear Councillor,

OPEN SPACES COMMITTEE – 12th JANUARY 2026

You are summoned to attend a meeting of the **Open Spaces Committee** to be held at **the Parish Office, Box** on **Monday 12th January 2026** commencing at **7pm**.

Please give apologies to the Committee Chairman or Clerk prior to the Meeting.

Members of the public are welcome to attend the meeting.

Steve Vickery

Steve Vickery, Clerk

AGENDA

1. **Apologies.** To receive any apologies (and acceptance) for absence.
2. **Public Question Time.**
3. **Declarations** of interest relating to items on the Agenda.
4. **Previous Minutes.** To receive the Minutes of the previous Open Spaces Committee on 10th November 2025 and to consider any matters arising from the Minutes.
5. **Playing Fields. (7.10pm to 7.40pm)**
 - a. **Bowls Club.** Update from representative. To note the end of contract administration.
 - b. **Cricket Club.** Update from representative. To note the need for a new clause in the License and making safe the large hole (water point) near the pathway.
 - c. **Tennis Courts** Update from representative or working group on resurfacing, booking system and netball.
 - d. **Football pitch.** Update on pitch usage and requirement for new goal posts, using Football Foundation funding.
 - e. **Allotments.** Update from representative.
 - f. **Play Areas.**
 - i. Update from representative. To update on the u7s redevelopment, repairs to main play area, ROSPA inspection of the 'Fort' and to consider 'Phase 2'.
 - ii. To note the latest meeting of the working group.
 - g. **Lovar.** To note progress on CPRE Centenary bridge.
 - h. **Trees and Hedges.**
 - i. GWCF succession planting update.
 - ii. Mill Lane Rec hedge cutting – booked Contractor.
6. **Cemetery Grounds. (7.40pm to 8.10pm)**
 - a. Headstone repairs. To update on James Long progress.
 - b. Cemetery Path. To update on timeframe for Eco-Crete.
 - c. Interpretation Boards (inside and outside).
 - d. Completion (near) of the hedge linking 2 small woods.
7. **Boxhill and Rudloe. (8.10pm – 8.15pm)**

- a. Commons management plan.
 - b. Rudloe Estate 'green space' initiatives. To consider allotments, trees, litter bins, benches and meadow planting across the estate.
8. **Common to all Open Spaces.** (8.15pm to 8.30pm)
- a. Parish-wide tree survey. To consider when to tender.
 - b. Parish-wide meadow grass plan. To note the plan to document the cutting of the grass areas.
 - c. Recycling working group.
 - d. Historic rubbish removal. Skip part 2.
 - e. Asset stickers to report faults.
9. **Review of Policies** (8.35-8.45pm)
- a. Cemetery Policy. Revised with rules incorporated.
10. **Items for Discussion.**
11. **Correspondence.** To receive any urgent correspondence.
- a. Middlehill House.
 - b. Mill Lane track and ditch.
 - c. Holly Tree theft at the Chapel.
12. **Forward Plan.** To review and to note the latest Forward Plan, including the Policy matrix and Risk Assessments.
13. **Future Agenda and General reports.** Items of report and future Agenda items
14. **Date of next meeting** – as above, 7pm on Monday 13th April 2026.