



Box Parish Council

26th March 2026

Dear Councillor,

OPEN SPACES COMMITTEE – 13th APRIL 2026

You are summoned to attend a meeting of the **Open Spaces Committee** to be held at **the Pavilion, Box** on **Monday 13th April 2026** commencing at **7pm**.

Please give apologies to the Committee Chairman or Clerk prior to the Meeting.

Members of the public are welcome to attend the meeting.

Steve Vickery

Steve Vickery, Clerk

AGENDA

1. **Apologies.** To receive any apologies (and acceptance) for absence.
2. **Public Question Time.**
3. **Declarations** of interest relating to items on the Agenda.
4. **Previous Minutes.** To receive the Minutes of the previous Open Spaces Committee on 12th January 2026 and to consider any matters arising from the Minutes.
5. **Playing Fields. (7.10pm to 7.40pm)**
 - a. **Bowls Club.** Update from representative. To note the end of contract administration and signing of the new Agreement.
 - b. **Cricket Club.** Update from representative. To note the signing of new Appendix and initial working group meeting.
 - c. **Tennis Courts** Update from representative or working group on resurfacing (Lower Court painting), booking system and netball.
 - d. **Football pitch.** Update on pitch usage and requirement for new goal posts, using Football Foundation funding.
 - e. **Allotments.** Update from representative.
 - f. **Lower Common group.** Update from representative.
 - g. **Play Areas.**
 - i. To note the latest meeting of the working group.
 - ii. Update on the GWR grant for Phase 2.
 - iii. To approve the cost of one notice board, cost £600 (excl VAT)
 - h. **Lovar.**
 - i. To approve the purchase of 2 x sustainable benches for new extended area. Cost is £800 (excl VAT).
 - ii. To note the need to remove the fence from the 'extended' area.
6. **Cemetery Grounds. (7.40pm to 8.10pm)**
 - a. Cemetery Path. To update on timeframe for edge completion.
 - b. Interpretation Boards. To approve the cost of a new board.
 - c. Bridge on the Ha-ha. To update on progress.
 - d. Clerk's update on interments and income.

7. **Boxhill and Rudloe.** (8.10pm – 8.15pm)
 - a. Commons management plan. The walkaround has confirmed how the Commons should be managed.
 - b. Lacy Wood. To note the management of the wood and the fenceline.
 - c. Albion Terrace / Middle Common. To note the improvement in upkeep.
 - d. Rudloe Estate 'green space' initiatives. To gather information on the allotments, trees, litter bins, benches and meadow planting across the estate at the Parish Meeting on 14th May.
8. **Common to all Open Spaces.** (8.15pm to 8.30pm)
 - a. Parish-wide tree survey. To consider the 2 tender documents.
 - b. Parish-wide meadow grass plan. To note the plan to document the cutting of the grass areas.
 - c. Planters and baskets. To consider whether a limited spend would be useful to replace previous planters and to check progress of the casual garden workers.
 - d. CPRE Best Kept Village. To update on outstanding tasks.
 - e. Outstanding matters from the 19th March walkaround.
9. **Review of Policies** (8.35-8.45pm)
 - a. Cemetery Policy. To approve the revised Policy.
 - b. Tree Policy. To review.
10. **Items for Discussion.**
 - a. Climate Action film. To consider requesting a Box show.
 - b. War Memorial. To approve the summer planting scheme.
11. **Correspondence.** To receive any urgent correspondence.
 - a. Middlehill House – letter received from solicitors for owners.
 - b. Cubs football at the Recreation Ground – 6th June.
12. **Forward Plan.** To review and to note the latest Forward Plan, including the Policy matrix and Risk Assessments.
13. **Future Agenda and General reports.** Items of report and future Agenda items
14. **Date of next meeting** – as above, 7pm on Monday 20th July 2026.